



# PUEBLO COUNTY

C O L O R A D O

Planning and Development Department  
Liquor and Marijuana Licensing

## PUEBLO COUNTY MARIJUANA LICENSING BULLETIN 24-01

REFERENCE: Limited Release of New Licenses

DATE: April 25, 2024

The Pueblo Board of County Commissioners (“BOCC”) has voted to allow application for new marijuana establishment licenses. The BOCC approved a resolution setting out rules for application for NEW Medical Marijuana Products Manufacturer Licenses, Retail Marijuana Products Manufacturer Licenses, Medical Marijuana Stores, and Retail Marijuana Stores.

**New ZCRM applications will not be accepted until**

**April 26, 2024 at 8:00 AM**

The approved rules are as follows:

### Application Rules:

1. Applications will only be accepted for Medical Marijuana Products Manufacturer Licenses, Retail Marijuana Products Manufacturer Licenses, Medical Marijuana Stores, and Retail Marijuana Stores.
2. Applications will only be accepted for a proposed marijuana establishment that will be operated on a property that previously held the same type of marijuana establishment, licensed by Pueblo County at that address.
3. Applications may be for retail or medical licenses regardless of the type of prior license that operated at the proposed location, so long as the category of license type remains the same.

4. Applications may not be accepted for a property that currently has a marijuana establishment on it, except for an application for dual operation as described below.
5. Only one application will be accepted per parcel and per address, except for an application for dual operation as described below.
6. Applications shall only be accepted if the application property complies with all Pueblo County zoning code requirements.
7. Dual operation – All dual operation licenses shall comply with state and local laws and regulations. Dual operation licenses may be applied for in the following manner, and only if there is an available license type under the cap:
  - a. An applicant with a Medical Marijuana Products Manufacturer License may apply for a Retail Marijuana Products Manufacturer License on the same premises, for dual operation of both licenses.
  - b. An applicant with a Retail Marijuana Products Manufacturer License may apply for a Medical Marijuana Products Manufacturer License on the same premises, for dual operation of both licenses.
  - c. An applicant may apply for both a Medical Marijuana Products Manufacturer License and a Retail Marijuana Products Manufacturer License on the same premises, for dual operation of both licenses, if the premises previously held a marijuana MIP license.
8. Applications will not be accepted from any applicants who currently have a license in the State of Colorado that is not in good standing. This includes any unpaid fines, fees, or taxes.
9. The application period will start on April 26, 2024, at 8:00 AM and remain open until closed by the Board of County Commissioners. The BOCC may close the application period at any time and for any reason.
10. Applications will be reviewed and considered on a first come, first served basis.
11. Applications that do not contain all the required application materials will be rejected and the applicant will only be able to resubmit if the application period remains open and there are still available application spots for that license type.
12. The Department of Planning and Development will not accept more ZCRM applications for any one license type than permitted under the Pueblo County Code cap on licenses and there will be no waiting lists for any license types.
13. Once accepted, the Department of Planning and Development will process the ZCRM application in compliance with Pueblo County Code. If the applicant(s) receive an approved ZCRM letter, then they may submit the full application for licensure in accordance with Pueblo County Code and the rules provided here.
14. It is the responsibility of an applicant to inquire into the number of licenses available before applying for any specific license type and to submit their application for a ZCRM before there are no longer any more available licenses under the license cap.

15. The Board of County Commissioners may amend these rules and the application process at any time.

16. The Board of County Commissioners may cancel the release of licenses at any time.

### **Procedures:**

1. All applicants must first apply through the Department of Planning and Development for a Zoning Compliance Review – Marijuana (ZCRM) approval letter. ZCRM applications can be filed online at:

<https://pueblountyco.portal.opengov.com>

2. All applicants with ZCRM approval letters must then apply to Marijuana Licensing before the expiration of the approval letter. Applicants must comply with all application requirements as stated in these rules, the Pueblo County Code, State law and regulations, and application materials and instructions from the Department of Planning and Development.

3. In addition to the normal application materials, all applicants must include:

a. Proof of ownership of the subject property for the license, a lease that will be valid for at least one year following the time a license is granted, or a contract to lease for the proposed property showing that applicant(s) will have possession of the property for at least one year following the time a license application is approved.

b. A copy of the affirmation page that is signed and dated by all individuals who will be on the application, all owners of a business entity that will be on the application, or, in the case of a publicly traded corporation, all individuals who will be controlling beneficial owners.

c. A list of any violations for any marijuana license in the State of Colorado held currently or previously by the applicant(s) or any other business entity owned by the applicant(s).

d. A list of all currently held marijuana licenses in the State of Colorado and whether that license is in good standing.

### **Additional Information:**

#### Additional Requirements

New License applications are subject to additional requirements under the Licensing Division's policies and procedures. For additional requirements see the New License Application at: <https://pueblountyco.portal.opengov.com>

#### Determining Available License

The number of available licenses, by type, will be posted on the Liquor and Marijuana Page of the Pueblo County website: <https://county.pueblo.org/liquor-and-marijuana/liquor-and-marijuana-home>. These numbers will be updated regularly. The available licenses posted on the website should be used for reference only; we cannot guarantee that a license is available for application based solely on its listing on the website. For more current information on available licenses please contact the Liquor and Marijuana Licensing Division.

#### MED Contingent Approval Required

The Licensing Division recommends that applicants apply for a State Issued Marijuana License at the same time they apply for a ZCRM. New Marijuana License Applications require the applicant submit conditional approval for a state issued license at the time the applicant applies for Pueblo County Marijuana License. Applications that are not accompanied by conditional approval from the Colorado Marijuana Enforcement Division will be rejected. State applications can be submitted here: <https://sbg.colorado.gov/marijuana-enforcement>

Please contact Kyle Aber or Bonnie Carter with any questions.

719-583-6100

[aberk@pueblocounty.us](mailto:aberk@pueblocounty.us)

[carterb@pueblocounty.us](mailto:carterb@pueblocounty.us)