



Pueblo City Center Partnership Board Meeting  
 Thursday, August 28, 2014  
 Thatcher Building Board Room—Lower Level  
 503 N. Main St.  
 3:00 – 4:30 p.m.

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT	GUESTS
Lee Gladney-Chairman Chris Markuson-Vice Chair Cheyenne Motto-Secretary John Carleo Josh Cooley Deanne Gebo Mike Hartkop Chris Kaufman Simon Tearpak Peggy Willcox	Rochelle Spoone	Brittany Gutierrez	

**WELCOME**

Lee Gladney called the meeting of Pueblo City Center Partnership (PCCP) to order at 3:04 p.m.

**ROLL CALL**

**APPROVAL OF AGENDA**

Chris M. would like to add to Old Business a discussion on Black Hills hanging banners.  
 Chris M. motioned to approve the August 28, 2014 agenda and Cheyenne M. seconded the motion.  
*Motion Unanimously Approved*

**APPROVAL OF JULY 17, 2014 MEETING MINUTES**

Chris M. motioned to approve the July 17, 2014 meeting minutes and Deanne G. seconded the motion.  
*Motion Unanimously Approved*

**FINANCIAL REPORT**

Brittany G. gave a brief update to the board of the expenditures for the month of July. She stated that we received the money from PURA for the 2014 contribution to the organization.  
 Chris M. motioned to accept financial report and Josh C. seconded the motion  
*Motion Unanimously Approved*

**PUBLIC COMMENT PERIOD**

## **COMMITTEE UPDATES**

### **City Center Needs Committee**

The committee met in July and they discussed the presentation with PURA. Lee G. wanted to confirm to the board they are not doing another study, but updating the comprehensive plan that is already created.

### **City Center Events Committee**

Cheyenne M. and Brittany G. met for the events committee and both brought to the board the idea of putting both the City Center Needs and City Center Events committees on hold and develop a City Center Grants Committee to help Brittany develop plans and direction for upcoming grants. The whole board would like to be included on the grant emails, but Josh C., Deanne G., Chris M., Simon T., and Lee G. will be meeting to work on the direction of the grants.

Chris M. moves to create an ad hoc grants committee and Josh C. seconded the motion.

*Motion Unanimously Approved.*

## **NEW BUSINESS**

### **Parade of Lights Sponsorship**

Downtown Association has asked City Center if they would like to sponsor the Parade of Lights for another year. The board would like to sponsor the event as well as provide a sponsorship for a booth at the end of parade. They would like to sponsor \$1,000 max to the parade.

Chris K. moved to approve a \$1,000 sponsorship and Chris M. seconded the motion.

*Motion Unanimously Approved.*

### **Gifts Galore and City Center Cash for Holiday Season**

Downtown Association asked City Center if they would like to partner again to put on the Gifts Galore and City Center Cash promotion. This event has been put on the past 2 years and is used to encourage people to shop local for the holiday season.

Lee G. would like for a presentation on the event at our September board meeting.

### **Explorer's Guide Advertising for Fall**

The Arts Alliance is publishing their guide for the Fall and City Center has advertised in every guide. The full page ad would be \$250 to showcase more of downtown.

John C. motioned to approve the purchase of advertising in the Explorer's Guide and Simon T. seconded the motion.

*Motion Unanimously Approved.*

### **Board of Directors Ethics Discussion**

This discussion was in regards to the position of Chris K. and if there is any issues with him resigning from City Council. In the City Center bylaws, there was no addition of a City Council representative being required on the board. The board feels that Chris K. is a huge asset to the board and they would like that he remains a member of the board.

## **OLD BUSINESS**

### **PURA Funding Update**

The executive committee presented to PURA in August to request funding. PURA is still in discussions on the decision on how much to fund City Center and they wanted a detailed report on the exact use of the funding.

City Center presented to City Council on September 2, 2014.

### **Hanging Flower Baskets**

Brittany G. and Chris K. met with Lynn Clark and Barb Vidmar to discuss the budget for the hanging flower baskets and what City Center has to do to reduce the cost of the \$6,500 spent in 2014.

### **Black Hills**

City Center had a request from the Central Plaza Revival group to place banners on the light poles. Brittany G. met with Bret Jones from Black Hills and they worked through a quick process to getting the banners up for Central Plaza. Bret Jones and Brittany G. will sit down on a later date to discuss the future process to approve banners for the area.

Chris M. would like to have Brittany G. approve the banners and if any issues arise, she will send to the executive committee and they can decide if this needs to be taken to the board.

Chris M. motioned to have Brittany G. approve banners when a request is submitted and Deanne G. seconded the motion.

## **ADJOURNMENT**

The meeting was adjourned at 4:28 p.m.