



Pueblo City Center Partnership Board Meeting
 Thursday, July 17, 2014
 Thatcher Building Board Room—Lower Level
 503 N. Main St.
 3:00 – 4:30 p.m.

| MEMBERS PRESENT | MEMBERS ABSENT | STAFF PRESENT | GUESTS |
|---|---------------------------------|--------------------|-----------------------------------|
| John Carleo Josh Cooley Deanne Gebo Lee Gladney Mike Hartkop Chris Kaufman Cheyenne Motto Rochelle Spoone Peggy Willcox | Chris Markuson Simon Tearpak | Brittany Gutierrez | Brian Hoffman Caroline Kaufman |

WELCOME

Lee Gladney called the meeting of Pueblo City Center Partnership (PCCP) to order at 3:04 p.m.

ROLL CALL

APPROVAL OF AGENDA

Chris K. motioned to approve the agenda and Rochelle S. seconded the motion
Motion Unanimously Approved

APPROVAL OF JUNE 19, 2014 MEETING MINUTES

Chris K. motioned to approve the June 19, 2014 Meeting Minutes and Deanne G. seconded the motion.
Motion Unanimously Approved

FINANCIAL REPORT

Brittany G. updated the board about the financials for the month of June. She stated that the dispute about a charge from May has been put back in the account until they can find out if it was done on the card or not. She mentioned that the big charges for the past month were for advertising and the Music Voyager project.
 Cheyenne M. motioned to accept financial report and Rochelle S. seconded the motion
Motion Unanimously Approved

PUBLIC COMMENT PERIOD

COMMITTEE UPDATES

City Center Needs Committee

Committee did not meet this month. Meeting was held on July 25, 2014 and update will be given at next board meeting.

City Center Events Committee

Cheyenne M. gave the board a briefing on the discussions and updates from the events/communications committee meetings. The committee has decided to go and update the website to make it more user friendly. Brittany G. will be taking on updating the pages through the County contact and updating what she can. The board will also be assigned pages to update once Brittany has finished her update.

The committee also discussed working with the Courtyard to get businesses involved with the big groups that come in for conventions and meetings. Brittany has made contact with Brian Hoffman from the Pueblo Convention Center to provide information when groups will not be having lunch and dinner and Cheyenne will provide the business information to the guests.

The group would also like to look into ways they can participate in events in the fall and winter. They would like to look into the Ghost Walk put on by the next agenda.

NEW BUSINESS

Wayfinding Signs

City Center Drive was approved by City Council for the street name change of 1st Street. Chris K. presented to the board an invoice from the Transportation Department to pay for the historic brown signs for 1st street. The cost would be estimated at \$1542 from A-1 Barricade for 38 signs. The city has asked City Center to pay for the brown signs.

Deanne G. motioned to approved to pay for the brown street name signs out of the streetscape line item and John C. seconded that motion.

Motion Approved 8-1

Chris K. also presented to the board a concept that he has for the wayfinding signs coming off the exits. He would like to get approval from the board to get bids to change the current signs wayfinding signs to the new concept.

Motion Unanimously Approved

Memorial Hall Banners

Lee G. and Brittany G. met with Bill Zwick and Brian Hoffman to discuss the possibility of changing the current Memorial Hall banners located in the Memorial Hall and City Hall parking lot. Lee would like to get the banners redesigned on new material and made more sustainable. Brian H. has committed Memorial Hall to contribute \$800 and City Center with another entity will pay the remaining balance. This item is currently out for other bids.

Main Street/Infrastructure Issues

Mike H. had concerns regarding the area on Main Street between 2nd and 3rd where the street brick is very damaged and a hazard for pedestrians. With the future state fair parade coming soon, he believes it would be best to try and get this fixed for the safety of those walking in the parade and downtown.

Chris K. was looking into the issue and found out that the design concepts have been completed and now the City is looking into the budget.

OLD BUSINESS

Tax Exempt Status

Lee G., Chris K., and Brittany G. met with attorney Joe Bower regarding the tax exempt status for City Center and if it was properly filed. The tax exemption request has finally gone through processing as of May and they are now waiting for more information regarding City Center as a 501c3 and that will be handled by Joe Bower.

Meeting with City about City Center Eats

Lee G., Chris M., Chris K., and Brittany G. met with Deborah Mortan, Valerie Palumbo, and Sam Azad about many issues that have come up following the start of City Center Eats. Many of the food truck vendors felt that they have not been given clear information and would like for the City to try and change their regulations and licensing for them to operate. The meeting was seen to be positive and the City is now working with Brittany to change the ordinances for mobile vendors to operate in the City limits.

Music Voyager Update

Chris Markuson was unable to attend the board meeting, however Mike H. gave a brief update about his positive experience with the Music Voyager crew. Music Voyager will be released early 2015.

ADJOURNMENT TO EXECUTIVE SESSION

The meeting was adjourned at 4:16 p.m.