

UNIFIED PLANNING WORK PROGRAM

Federal Fiscal Years 2014 & 2015

Pueblo Area Council of Governments

Metropolitan Planning Organization

Pueblo Transportation Planning Region

Adopted August 22, 2013



Pueblo Area Council of Governments

Metropolitan Planning Organization (MPO)

Transportation Planning Region (TPR)

Figure 1- PACOG Planning Area

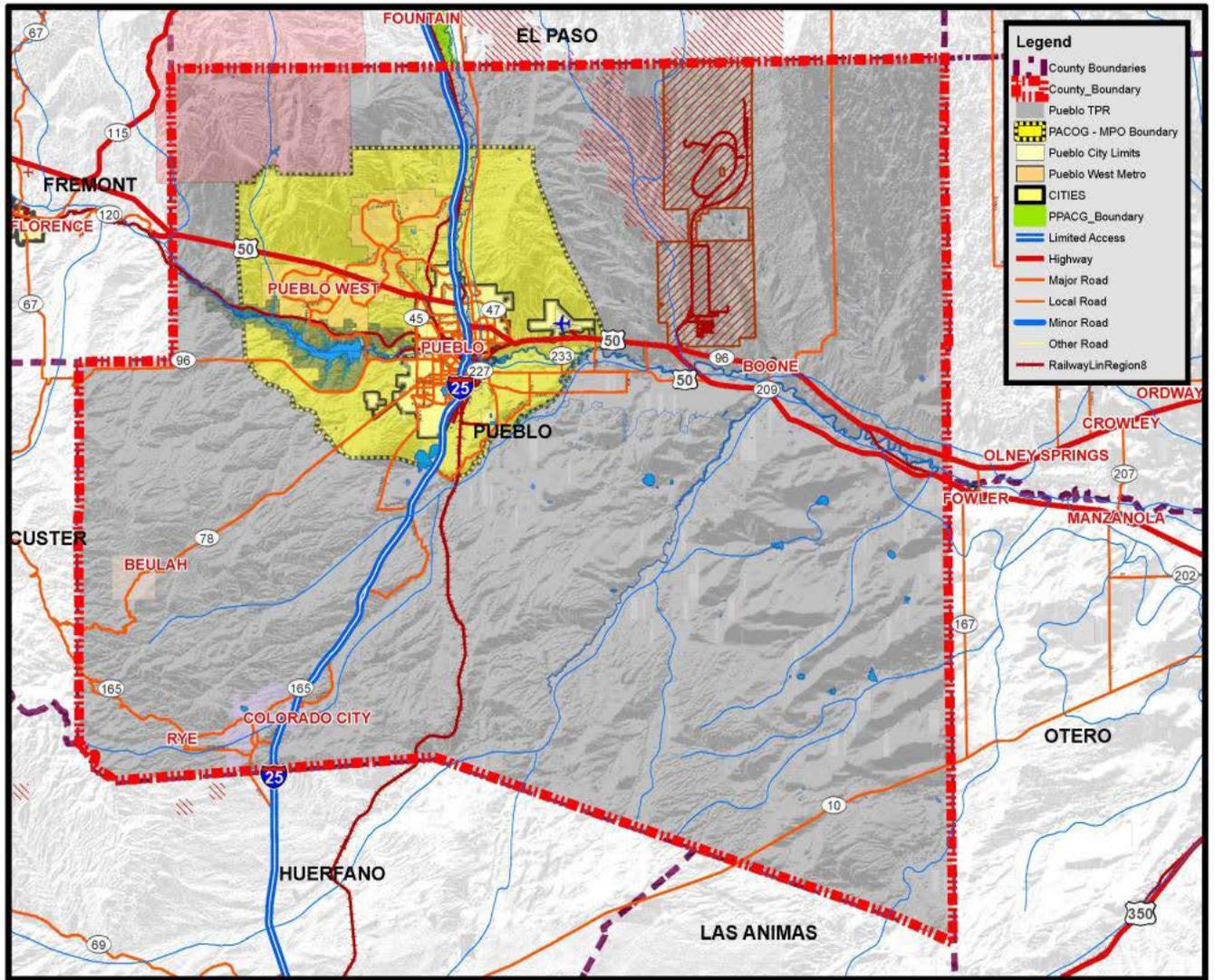


TABLE OF CONTENTS

A.	INTRODUCTION.....	Page 4
B.	EXECUTIVE SUMMARY OF WORK TASKS.....	Page 5
C.	UPWP PROGRAM AREAS.....	Page 6
1.0	Program Administration & Management.....	Page 6
1.1	Management Support & Coordination.....	Page 7
1.2	Public Information & Involvement.....	Page 11
1.3	Professional Development.....	Page 13
2.0	Regional Transportation Data, Analysis & Planning.....	Page 14
2.1	Transportation Data & Mapping.....	Page 15
2.2	Traffic Counting Program.....	Page 17
2.3	Traffic Crash Monitoring Program.....	Page 18
2.4	Regional Transportation Planning: Modeling & System Maintenance...Page 19	
2.5	Sub-Area & Special Transportation Studies.....	Page 23
2.6	Long Range Transportation Plan & Updates.....	Page 24
D.	FINANCING, FY 2014 & FY2015 BUDGETS.....	Page 25
E.	ONGOING & RELATED PROJECTS.....	Page 26
F.	PROGRAM CONTACTS.....	Page 27

ATTACHMENT 1 - FY 2014 BUDGET

ATTACHMENT 2 - FY 2015 BUDGET

A. Introduction

The purpose of the Unified Planning Work Program (UPWP) is to provide a management document containing descriptions and objectives for specific work tasks during the program period Federal Fiscal Years (FFYs) 2014 (October 1, 2013 through September 30, 2014) and 2015 (October 1, 2014 through September 30, 2015). This UPWP defines program areas with related objectives and allocates resources to these program activities and tasks. The UPWP also translates the general process guidelines into an action program for FFYs 2014 and 2015 that is designed to achieve the objectives previously set forth in the most recently adopted PACOG/CDOT Memorandum of Agreement and ongoing processes as established in previous UPWPs.

The Pueblo Area Council of Governments (PACOG), which is the designated Metropolitan Planning Organization (MPO) for the Pueblo area as required by Title 23 of federal statutes, was organized in 1971. Membership of the Board of Directors consists of elected officials representing the City of Pueblo, Pueblo County, Pueblo City Schools (formerly District 60), Pueblo School District 70, Colorado City Metropolitan District, Pueblo West Metropolitan District, Pueblo Board of Water Works, and the Salt Creek Sanitation District. The State Transportation Commission and the Citizen-based “2020 Commission” are each represented by one nonvoting member. PACOG also serves as the state designated Transportation Planning Region (TPR) for Pueblo County and the PACOG Board also serves as the Regional Planning Commission (RPC) in that capacity.

PACOG transportation planning activities are carried out by the Urban Transportation Planning Division under contract with the City of Pueblo, and may also use some resources of the City of Pueblo Departments of Public Works or Community Development, Pueblo County Departments of Planning and Public Works, and various external consulting firms, as needed.

Contracts and agreements for the administration of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) Consolidated Planning Grant (CPG) funds will be executed by CDOT and PACOG based on the program objectives of this UPWP and implemented by the Urban Transportation Planning Division as authorized and directed by the PACOG Board of Directors.

Continuous input to and oversight of the PACOG transportation planning process is provided by the Transportation Advisory Commission (TAC) appointed by the PACOG Board through its two standing committees: the Transportation Technical Committee (TTC) and the Citizens Advisory Committee (CAC). The composition of the TAC is defined in Section VI of the PACOG Bylaws and the existing Memorandum of Agreement (MOA) between PACOG and CDOT.

B. Organization, Management & Funding

The general objectives of the FFY2014-2015 UPWP are to:

1. Assist all participating agencies in achieving applicable comprehensive planning goals and in fulfilling the statutory requirements of MAP-21 and associated planning regulations promulgated by the FHWA and FTA.
2. Assist all participating agencies in fulfilling their continuing responsibilities to the community including, but not limited to,
 - a. Reviewing projects receiving Federal funds as provided for in Section 302 of the Demonstration Cities and Metropolitan Development Act of 1964; Title VI of the Intergovernmental Cooperation Act of 1968; and Section 102(2)(c) of the National Environmental Policy Act of 1969.
 - b. Using the products of the transportation planning process as a major contribution to other comprehensive planning activities, and providing the mechanisms for the continued integration of transportation planning with land use and other comprehensive planning.
 - c. Updating and revising basic transportation planning, regional socioeconomic, environmental, land use, and transportation system operating data using applicable GIS or other technologies for these systems.
 - d. Modifying developed plans and programs as warranted by changes in travel patterns or urban conditions, and translating plans into action programs for project implementation.
3. Carry out specific transportation planning functions required for the continued certification of the Pueblo area urban transportation planning process including the biennial development and annual refinement of the UPWP, the biennial development of the TIP, and an update of the Long Range Transportation Plan (LRTP) to the horizon of 2040.

These program implementation objectives will be reached through the successful and timely completion of scheduled FFY 2014-2015 work tasks in each of the program areas. The ongoing goals and objectives for the MPO are described and detailed in this document under the heading of “UPWP Program Areas” which follows.

C. UPWP Program Areas

1.0 Program Administration & Management

Work tasks in this program area address the ongoing administration, progress reporting, financial reporting, interagency coordination, Transportation Improvement Plan (TIP) development and administration, plan implementation, and organizational structure of the transportation planning program. These tasks are implemented through resolutions, recommendations and policy statements prepared by the MPO staff and approved by the Pueblo Area Council of Governments' Board of Directors. Policy and program development fall under this category which promote sound planning practices such as: the 2040 Long Range Transportation Plan update, the FY 2014-15 UPWP, implementing and amending the FY 2012-17 TIP, , land use regulations, transit policies, trail policies, neighborhood policies, roadway classifications, intelligent transportation systems, transportation financing at federal, state, and local levels, and urban design policies that accommodate various modes of transportation.

TIP development and administration specifically address the formal state and local procedures used to implement transportation plans and projects including TIP and STIP amendments. This program looks primarily at funding mechanisms for project implementation. Amendments to the 2012-2017 and subsequent TIPs will be prepared as necessary as part of the administration of the UPWP.

Public involvement includes periodic review of the PACOG Public Involvement Program (PIP), the provision of notice of regular meetings of the PACOG Board and the TAC, providing notice of special meetings which may address specific elements of the transportation planning process, and providing an Internet website available to the public.

Professional development includes travel to regular meetings of the State Transportation Advisory Committee (STAC), the Colorado Transportation Commission, Association of Metropolitan Planning Organizations (AMPO) and many other specialized or topical meetings related to developments or policies affecting transportation planning. When needed, staff members attend specialized, technical, or professional meetings and/or training courses to stay abreast of new policies, technologies, or techniques in transportation planning.

1.1 Management Support & Coordination

Funding: \$164,868 in 2014 & \$165,000 in 2015

OBJECTIVE 1: ORGANIZATIONAL AND FISCAL ADMINISTRATION

To manage, support, improve, adapt, administer, and coordinate the continuing transportation planning process as required by Federal, State, County, and City of Pueblo.

A) ACTIVITIES:

- i) Program management and fiscal administration.
- ii) Financial reporting, billing, progress reports and coordinate meetings with CDOT and FHWA.
- iii) Prepare and manage Communications, reports and resolutions for adoption by the PACOG Board.
- iv) Prepare and manage communications, reports, agendas and schedules for the TAC.
- v) UPWP development, administration, change orders, amendments and new biannual UPWP's.

B) RESULTS:

- i) Grant funding reimbursements on a timely basis.
- ii) Sound financial status for PACOG MPO/TPR activities.
- iii) Compliance with FHWA and FTA financial requirements.
- iv) Compliance with CDOT collaboration and fiscal policies.

OBJECTIVE 2: FEDERAL AND STATE PROGRAM COMPLIANCE

To attain compliance with the metropolitan planning process as established under the requirements of Title 23 United States Code, Section 134.

A) ACTIVITIES:

- i) Development of the PACOG Long Range Transportation Plan.
- ii) Interagency coordination within the participating PACOG agencies.
- iii) Compliance with the PACOG Public Involvement Program (PIP), UPWP and monitoring progress.
- iv) Administration consistent with established local policies.

B) RESULTS:

- i) FHWA /FTA/CDOT program reporting compliance.
- ii) Compliance with regulations in CFR 450 to ensure transportation planning is continuing, cooperative, and comprehensive.
- iii) Ensure adequate public involvement including consistency with environmental justice requirements.
- iv) Collaboration among local, state, and federal agencies.

OBJECTIVE 3: PLAN DEVELOPMENT- IMPLEMENTATION

To plan, develop, and maintain a safe and efficient transportation system to preserve and enhance the present and future mobility needs of the Pueblo Region through the development of a Metropolitan Transportation Plan.

A) ACTIVITIES:

- i) Carry out a continuing, cooperative, and comprehensive multi-modal transportation planning process, including the development of a Metropolitan Transportation Plan, integrated with the update to the Pueblo Area Regional Development Plan, that encourages and promotes efficient and safe development, management, and operation of surface transportation systems to serve the mobility needs of people and freight (including accessible pedestrian walkways and bicycle transportation facilities).
- ii) Integrating transit, bicycle and pedestrian planning into all transportation planning efforts.
- iii) In accordance with state and federal requirements and policies, analyze the potential environmental and environmental justice impacts of proposed projects.
- iv) Start discussions with MPO stakeholders regarding the creation of a Pueblo Regional Transportation Authority (RTA).

B) RESULTS:

- i) Inclusion of multi-modal roadway needs in all planning projects with issues or recommendations in all reports.
- ii) Inclusion of non-motorized transportation needs in all planning projects with issues or recommendations in all reports.
- iii) Ensure that planning efforts are consistent with the availability of fiscal, physical, and human resources.
- iv) Develop forecasts and plans for new growth or street use impacts with any required analysis of public/private partnerships and private initiatives to estimate long range impacts of development of major subdivisions and employment centers.
- v) Avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects on minority and low-income populations.
- vi) Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.
- vii) Minimize disproportionate delay in the receipt of benefits by minority and low-income populations.
- viii) Plans, programs, and policies which promote improved accessibility to the central city consistent with livability standards.

OBJECTIVE 4: UPWP ADMINISTRATION

To implement and oversee implementation of the tasks defined in the UPWP, including budgets with sources and allocations.

A) ACTIVITIES:

- i) Review and modify requirements for the Public Involvement Program (PIP) to improve public participation.
- ii) Develop resource requirements to implement the UPWP consistent with available budgets.
- iii) Develop RFP/RFQs and administer any necessary consultant contracts.

B) RESULTS:

- i) UPWP strategies, modifications, or clarifications approved by PACOG, CDOT, and FHWA to improve the transportation planning process in the Pueblo MPO/TPR.

OBJECTIVE 5: TIP DEVELOPMENT, ADMINISTRATION AND MANAGEMENT

To prepare the Transportation Improvement Program to ensure that all expected funding sources are accurately accounted for and programmed, consistent with policies to ensure adoption by PACOG, CDOT, and FHWA.

A) ACTIVITIES:

- i) Update and develop on a regular basis, consistent with CDOT and FHWA planning, scheduling, and financial requirements, the Transportation Improvement Program for the PACOG MPO/TPR.
- ii) Ensure that the TIP meets fiscal constraint requirements and is consistent with the adopted Metropolitan Transportation Plan.
- iii) Review and process amendments, subject to the requirements of fiscal constraint, to the TIP for inclusion in the STIP.
- iv) Review and administer the Transportation Improvement Program to ensure that expected federal, state, and innovative funding sources are accurately accounted for and programmed.

B) RESULTS:

- i) Securing all necessary approvals of the TIP on a cyclical basis as determined by federal and state laws and policies.
- ii) Ensuring that projects are not delayed when amendments are processed through the approval process.

OBJECTIVE 6 – REGIONAL AND STATEWIDE PLANNING

To represent the interests of the PACOG MPO/TPR region in Statewide Transportation Planning to ensure that the transportation needs of the community are communicated to and adequately considered by other transportation planning organizations.

A) ACTIVITIES:

- i) Regular participation in regional planning activities in cooperation with PACOG member entities.
- ii) Regular attendance at State Transportation Advisory Committee (STAC) meetings.
- iii) Review major annexation plans for transportation impacts.
- iv) Evaluate development impacts which may require amendments to the adopted Long Range Transportation Plan and/or Transportation Improvement Program.
- v) Review proposed major subdivision proposals and zoning changes for consistency with MPO/TPR planning documents.
- vi) Review large site plans and planned developments for impacts on transportation systems.
- vii) Review land use issues affecting the transportation system.
- viii) Attendance at Transportation Commission (TC) meetings if and when necessary to represent the interests of the PACOG MPO/TPR.
- ix) Participation in joint or coordinated planning studies conducted cooperatively by the four Front Range MPOs.
- x) Regular participation in statewide committees for special studies that may have impacts in the PACOG MPO/TPR.
- xi) Conduct, administer, or participate in sub-area and corridor studies in the PACOG MPO/TPR area.
- xii) If appropriate, participate in regional ITS Architecture, Standards Development, and Implementation.

B) RESULTS:

- i) Improved coordination with plans and programs that have multi-regional impacts.
- ii) Improved communication with other transportation agencies.
- iii) Improved cooperation with other MPOs along the Front Range.

1.2 Public Information & Involvement

Funding: \$9,000 in 2014 & \$7,000 in 2015

OBJECTIVE 1:

To provide accurate and meaningful information to the public, local units of government, and participating agencies regarding the objectives, activities and progress of the transportation planning program; and to create opportunities for continuing public participation in transportation planning; policy decisions through outreach programs; and to convey public opinion to staff and decision makers.

A) ACTIVITIES:

- i) Provide public notice and input opportunities for LRTP and TIP development including procedures for implementing transportation plans and projects including TIP and STIP amendments.
- ii) Provide public notice and input opportunities for LRTP and TIP development including procedures for implementing transportation plans and projects including TIP and STIP amendments.
- iii) Provide current transportation planning information and maps as requested by citizens and various governmental agencies within the MPO region.
Work with local units of government to provide transportation-related GIS data and provide for data-sharing via the City/County GIS coordination meetings.
- iv) Develop and maintain a website to provide public access to PACOG MPO/TPR plans, programs, projects, notices, and reports.
- v) Participation in the selective 2020 Commission Task Force committees.
- vi) Assist PACOG members through review of draft grant applications.

B) RESULTS

- i) Maintenance of written public involvement policies formally adopted by PACOG through the adopted Public Involvement Program (PIP).
- ii) Website availability of regional roadway, transit, and bike & trail system maps.
- iii) Attendance and presentations at public forums, community meetings, and workshops on transportation planning.
- iv) Information dissemination on transportation planning upon request to groups or individuals, and scheduling public input sessions for planning studies.
- v) An annual status report in an easily read format and assistance in developing Internet information sites for large local transportation projects.
- vi) Coordination of website upgrades with the City and County to provide electronic access to transportation related documents and other websites.

OBJECTIVE 2:

To work within the framework of FHWA, FTA, and CDOT policies with respect to environmental justice to create and maintain an open-door public process for transportation planning and expressing citizen transportation needs.

A) ACTIVITIES:

- i) To determine awareness of and support for various transportation planning projects and services for multiple modes of transportation, especially as they may impact minority and low-income groups in the PACOG MPO/TPR area.

B) RESULTS:

- i) Public involvement processes that meet or exceed compliance with federal and state requirements, including environmental justice policies.
- ii) Public hearing announcements including targeting for local minority publications, where such publications are available.

1.3 Professional Development

Funding: \$7,000 in 2014 & \$7,000 in 2015

OBJECTIVE:

To maintain and improve the professional capabilities of the transportation planning staff, and remain informed about state, regional, and national transportation planning functions.

A) ACTIVITIES:

- i) Professional training and conferences via teleconferencing, e-mail discussion lists, and webinars.
- ii) Travel to meetings and conferences for technical or professional training with out-of-state travel required for approximately 50%.
- iii) Dues and publications consisting of transportation planning subscriptions, environmental issues, and others related to Metropolitan Planning Organizations.

B) RESULTS:

- i) Professional development of staff members.
- ii) STAC, TC, and other statewide meetings and workshops.
- iii) Attendance at collaborative statewide MPO activities.
- iv) Participation in studies of statewide or regional significance
- v) Membership and participation in AMPO training sessions.

2.0 Regional Transportation Data, Analysis, & Planning

The PACOG MPO/TPR is charged with carrying out a continuing, cooperative, and comprehensive (3-C) multi-modal transportation planning process. This serves as a major contributor to comprehensive regional planning activities by developing, maintaining, using, and amending the required metropolitan area transportation plans and improvement programs. The work tasks address the data collection, storage, usage, analysis, and presentation relating to short-range and long-range transportation planning. They also address the relationship of transportation planning at a comprehensive and regional scale to other planning activities that may involve changes in environmental factors, socioeconomic conditions, land use, economic development, open space preservation, parks and recreation, and other infrastructure and implementation strategies.

The 2035 Long Range Transportation Plan will be updated beginning in FFY 2010 for adoption in April 2011. After adoption, it will be maintained and amended as may become necessary between complete updates (usually on a three-year cycle). Specialized databases are created, updated, and maintained for traffic volume counts and locations of traffic crashes in the planning area. A travel demand model using TransCAD software is maintained, modified, and updated as additional data or techniques become available. Studies of sub-areas (i.e. quadrants), corridors, special areas (i.e. neighborhoods), and/or special topics (i.e. transportation policies or standards) may be conducted to provide timely updates to the LRTP, for local agencies, or at the direction of the PACOG Board.

2.1 Transportation Data & Mapping

Funding: \$24,000 in 2014 & \$24,000 in 2015

OBJECTIVE 1:

To assemble and maintain comprehensive demographic and economic information for the PACOG region.

A) ACTIVITIES:

- i) Develop current estimates of socioeconomic and demographic variables related to transportation planning in the Pueblo region.
- ii) Prepare reports showing annual and quarterly statistics on local economic performance and maps showing population growth and potential impacts on transportation network expansion.
- iii) Prepare long-range forecasts of pertinent socioeconomic variables disaggregated to Transportation Analysis Zones (TAZ's), census tracts, and other small sub-regional geographic areas.

B) RESULTS:

- i) Publication of socio-economic reports including annual data book, quarterly economic trends reports
- ii) Creation of thematic maps for distribution to members of Transportation Advisory Committee (TAC).
- iii) Dissemination of socioeconomic and demographic data on Pueblo region in response to data requests from general public.

OBJECTIVE 2:

To maintain and update the PACOG website with socioeconomic data, transportation information and public information about upcoming transportation related meetings.

A) ACTIVITIES:

- i) Prepare annual update of the *Pueblo Databook*, a compendium of demographic data for the Pueblo Region.
- ii) Develop, update, and maintain PACOG MPO/TPR website.
- iii) Prepare data for the *Pueblo Economic Trends Newsletter*, a quarterly newsletter of economic activity in the City Pueblo region.

B) RESULTS:

- i) Preparation of Internet web pages displaying current information relevant to transportation planning for PACOG / UTPD website.
- ii) Publication of the annual *Pueblo Databook* on website
- iii) Publication of the quarterly Pueblo Economic Trends Newsletter on website

OBJECTIVE 3:

To incorporate socioeconomic data into formats that facilitates modeling and mapping the impacts of growth on the transportation system.

A) ACTIVITIES:

- i) Develop long-range socioeconomic forecasts which incorporate revisions of the existing TAZ structure within developing portions of the Pueblo region.
- ii) Provide socioeconomic data in a format suitable to update of the Pueblo Travel Demand Model.

- iii) Allocate current demographic estimates using postcensal datasets to the TAZ level.
- iv) Prepare demographic data and GIS files as needed for transportation modeling used for special studies and/or project consultants.

B) RESULTS:

- i) Enhancement of connectivity between GIS and TransCAD using common data sets.

OBJECTIVE 4:

Consider the relationship between the physical and natural environment and transportation plans to ensure they protect and enhance the environment.

A) ACTIVITIES:

- i) To update and maintain consistent and accurate environmental information on the Pueblo Region.
- ii) Consider impacts to and possible mitigation activities.
- iii) Obtain, update, convert, and refine environmental data for the Pueblo area.

B) RESULTS:

- i) A comprehensive and up-to-date regional database in GIS format which accurately displays large-scale physical and environmental features.
- ii) An updated mapping system that provides a basis for planning the locations of major transportation improvements to minimize future environmental impacts.

2.2 Traffic Counting Program

Funding: \$10,000 in 2014 & \$10,000 in 2015

OBJECTIVE:

To obtain updated traffic count information and maps, conduct approximately 100 traffic volume counts, and upgrade the traffic counting data and maps. This continuous program is coordinated annually with CDOT in order to avoid duplication of count locations.

A) ACTIVITIES:

- i) Obtain, update, convert, refine, and maintain traffic count data for the Pueblo area. This includes national highway system, state highway system, county and local roadways.
- ii) Continue traffic counting program to support transportation modeling and impacts on urban or non-urban areas.

B) RESULTS:

- i) Updated traffic counts at approximately 100 locations within the "3C" area reported in appropriate tables and maps.
- ii) Location specific counts taken by and in cooperation with the City Traffic Engineer for evaluation of potential TSM or TDM programs.
- iii) Integration of annual traffic counts into Long Range Forecasts of traffic volumes on major facilities to update trends and travel demand model.
- iv) To provide some traffic counts for local agencies on an as-needed and as-available basis.
- v) Publication of information within the community and transportation planning community regarding annual accident data.

2.3 Traffic Crash Monitoring Program

Funding: \$20,000 in 2014 & \$20,000 in 2015

OBJECTIVE:

To monitor high-traffic crash locations within the PACOG MPO/TPR area where data is available. This is a continuous program to update and store accident records and to analyze problem locations. Develop GIS-based exhibits for public and policy-maker presentations.

A) ACTIVITIES:

- i) Update and maintain crash databases.
- ii) Analyze traffic and collision data for trends;
- iii) Prepare projections and reports for planning uses.

B) RESULTS:

- i) Annual updates of the Computerized Accident Management Information System for Pueblo Urbanized Area to be used in conjunction with traffic volume counts and forecasts to analyze long-term impacts of traffic safety problems.
- ii) Annual report to agencies and committees with GIS-based location maps.
- iii) Publication of information within the community and transportation Publication of information within the planning community regarding annual accident data.

2.4 Regional Transportation Planning: Modeling & LRTP Maintenance

Funding: \$100,000 in 2014 & \$75,000 in 2015

OBJECTIVE 1: REGIONAL TRANSPORTATION PLANNING

To plan, develop, and maintain a safe and efficient transportation system to preserve and enhance the present and future mobility needs of the Pueblo Region through the development of the PACOG Long Range Transportation Plan in cooperation with the update to the Pueblo Area Regional Development Plan. The plan encourages and promotes the safe and efficient development, management, and operation of surface transportation systems that serves the mobility needs of people and freight (including accessible pedestrian walkways and bicycle transportation facilities).

A) ACTIVITIES:

- i) Update information for the 2040 LRTP, coordinate with participating PACOG agencies, and provide for bicycle and pedestrian needs in all planning projects and involvement with local environmental issue discussions.
- ii) Provide current transportation planning information and maps as requested by citizens and various governmental agencies within the MPO region.
- iii) Collaborate with local agencies to provide transportation related GIS data, update GIS shape files for use in transportation projects, update GIS data for use in preparation of thematic mapping and graphics for PACOG and transportation planning.
- iv) Meet with representatives of PACOG members for the development of grant applications.
- v) Selective participation in statewide committees for various special studies.
- vi) PACOG contractor will develop ArcGIS system interfaces with TransCAD system.
- vii) Review transit system expansion and route service in planning projects and sub-area studies.

B) RESULTS:

- i) Maintenance of Transportation Planning information, documents, and reports.
- ii) Produce mapping and thematic graphics to members of PACOG, for both internal and external use and publication.
- iii) Provide current and proposed transportation planning information and maps as requested by citizens and various governmental agencies within the MPO region.

- iv) Regional transportation planning information exchanges with outside entities in support of planning efforts in southern Colorado.
- v) To provide the Pueblo area with the best opportunity to develop a multi-modal transportation system by integrating transit planning into all transportation planning efforts.
- vi) Attendance and presentations at public forums, community meetings, and workshops on transportation planning.
- vii) Information dissemination on transportation planning upon request to groups or individuals, and scheduling public input sessions for planning studies.
- viii) Staff training for interpreting transportation modeling results.

OBJECTIVE 2: DATA COLLECTION & MANAGEMENT

To update and revise basic transportation plans, regional socioeconomic, environmental, land use, and transportation system operating data using applicable GIS or other technologies for these systems.

A) ACTIVITIES:

- i) Obtain, update, convert, refine, and maintain surface roadway systems data for the Pueblo area. This includes national highway system, state highway system, county and local roadways.
- ii) Obtain, update, convert, refine, and maintain Pueblo Transit systems data for the Pueblo area. This includes updating of route and stop location changes.
- iii) Maintain ArcGIS applications to current versions utilized throughout the PACOG area to insure accessibility of transportation related GIS data.
- iv) Obtain, update, convert, refine, and maintain non-motorized transportation systems data for the Pueblo area. This includes bike routes, regional trail systems, designated mountain bike trails, and future bike and trails planning.
- v) Update local transportation system data to reflect changes to the future transportation network as modified by local or county government actions.
- vi) Convert graphics from various planning documents, utilizing GIS software, to analyze the consistency between the LRTP and proposed developments.

B) RESULTS:

- i) Transfer of some transportation mapping functions to use transportation-modeling software with GIS presentations.
- ii) Continuity of the inputs to the existing Long Range Transportation Plan as needed.
- iii) Data collection into electronic files in support of the update of the Long Range Transportation Plan to 2035.
- iv) Utilizing updated US Census Information to improve the system.

OBJECTIVE 3: GROWTH AND DEVELOPMENT REVIEW

Address the relationship of transportation planning at a comprehensive and regional scale to other regional planning activities that may involve changes in environmental factors, socioeconomic conditions, land use and economic development, open space preservation, parks and recreation, and other infrastructure and implementation strategies.

A) ACTIVITIES:

- i) Review of major annexation plans.
- ii) Review of city and county subdivisions, major zoning changes, site plans, planned developments and land use issues for impacts to the transportation system.
- iii) Evaluations of development impacts, which may require amendments to the PACOG Comprehensive Plan, the PACOG Long Range Transportation Plan.
- iv) Update base mapping to include approved and proposed developments surrounding Pueblo to review consistency with adopted LRTP.
- v) Refinement of mapping information to support adoption and revision of subdivision regulations and master street/roadway plans for the City, County, and Metropolitan Districts.

B) RESULTS:

- i) Data analysis and distribution to support Area, Subarea, and Corridor Studies in the PACOG area.
- ii) Regional Coordination of planning activities that better serves the PACOG region with a multi-modal transportation system.
- iii) PACOG region with a multi-modal transportation system.
- iv) Updated preliminary forecasts using changes in land use projections from the Comprehensive Plan.
- v) Preparation of updated base maps with information from the Regional Comprehensive Land Use Plan and the Roadway Corridor and R/W Preservation Plan. Provide annual review copies to TAC and CDOT.

OBJECTIVE 4:

To integrate traffic, transit, other multi-modal data, and land use and statistical information into electronic formats, which improve the interfaces with external GIS software (such as ArcGIS) and TransCAD software. The TransCAD model provides information on traffic forecasts, route choice behavior in alternative roadway scenarios, alternative transit scenarios, and other multi-modal systems along with enhanced transportation network mapping.

A) ACTIVITIES:

- i) Calibrate & validate existing TransCAD Model.
- ii) Develop information for the expansion/disaggregation of the existing TAZ structure within developing portions of Pueblo County.
- iii) Collection of data into electronic files and interim reports to update the Travel Demand Model.
- iv) As needed for special studies and/or project consultants, PACOG contractor will provide integrated transportation modeling data and GIS files.
- v) As needed for Area, Subarea, and Corridor Studies, PACOG contractor will complete and distribute data analysis information from within the PACOG area.
- vi) PACOG contractor will complete upgrades to the regional TransCAD model.

B) RESULTS:

- i) An updated regional travel demand model using the latest data, software, hardware, and interfaces.
- ii) Incremental calibration of transportation modeling software using new or recoded network data as it becomes available.
- iii) Checks for validation of existing model while updating.
- iv) Continued implementation and use of the TransCAD Modeling System.

2.5 Sub-Area & Special Transportation Studies

Funding: \$260,000 in 2014 & \$2,000 in 2015

OBJECTIVES:

To utilize the PACOG Regional Travel Demand Model, including network re-coding, model coefficient evaluation, sub-model calibration, and validation, and sensitivity analysis to create special area studies with maps, traffic volume forecasts, and updates as required from the regional TransCAD model. These studies are necessary to supplement the Long Range Transportation plan because of potentially significant changes in land use, traffic generation, and traffic patterns in corridors in the urban area. Special studies will also be used to analyze corridors for potential transportation improvement projects.

A) ACTIVITIES:

Using funds carried over from FFY 2013 totaling \$260,000, projects will be identified and submitted to the Transportation Advisory Committee for review and priority ranking prior to approval of the PACOG Board.

B) RESULTS:

- i) Sub-area transportation alternatives with regional impacts.
- ii) Context-sensitive corridor design alternatives.
- iii) Scoping studies and recommendations for capital grant applications

2.6 Long Range Transportation Plans & Updates

Funding: \$83,800 in 2014 & \$40,000 in 2015

OBJECTIVES:

Complete activities for the updated regional 2040 Long Range Transportation Plan, integrated with an update to Pueblo Area Regional Development Plan that identifies projected future growth and land uses that will impact the way that transportation planning and aid in future decision-making. The plan will include updated maps, traffic volume forecasts, and upgrades to the regional TransCAD model. Unspent funds are carried forward from year-to-year and typically are expended during years when a comprehensive update of the LRTP is performed. The next scheduled update will begin in FFY 2013.

A) ACTIVITIES:

- i) Update base mapping, future land use, environmental conditions, socioeconomic profiles, physical and human environmental overviews and public transportation.
- ii) Review mobility demand analysis, forecasts, bicycle and pedestrian impacts.
- iii) Analysis of freight movements, and feasibility of passenger/commuter intermodal facilities.
- iv) Evaluate / identify potential railway recommendation and improvement.

B) RESULTS:

Updated and adopted 2035 PACOG Transportation Plan

D. Financing, 2014 & 2015 Estimated Budgets

Funding for the FY 2014 & FY 2015 UPWP is projected as follows:

Funds Source	Federal	Local Match-Cash	Local Match-In-Kind	Total Funds
<i>FY 2014-2015 CPG Contract</i>				
FY 2014 CPG	\$289,765	\$60,235	\$0	\$350,000
FY 2014 Additional Funds	\$56,850	\$11,818		\$68,668
Contract Total				\$418,668
<i>FY 2014-2015 CPG Contract Amendment 1</i>				
Carry-over from FY 2012-2013 CPG (Estimated)	\$215,254	\$44,746	\$0	\$260,000
Contract Amendment Total				\$260,000
<i>FY 2014-2015 CPG Contract Amendment 2</i>				
FY 2015 CPG	\$289,765	\$60,235	\$0	\$350,000
Contract Amendment Total				\$350,000
Total Contracted Funds	\$794,784	\$165,216	\$0	\$1,028,668

Budget projects for FY 2014 & 2015 are provided at the end of this work program as Attachments 1 & 2.

E. Ongoing & Related Regional Planning Projects

PACOG staff will continue to participate in several planning activities in a supportive and advisory role. Activities in these areas are consistent with the work tasks listed in 1.1, 1.2, 2.1, 2.4 and 2.6 and listed below as planning projects 4.1 through 4.4 with project overview.

Pueblo Regional Development Plan

The Pueblo Regional Development Plan (PRDP) is the comprehensive land use and development plan for the City of Pueblo and Pueblo County. Consistency with the PRDP is a factor considered in local land use decisions in Pueblo County.

The New Pueblo Freeway

This plan has been developed through an extensive inter-agency and public participation process to examine alternatives for the reconstruction of I-25 through Pueblo. A preferred alternative route was identified and work began in FY 2003 on the EIS for the NEPA-required preferred, existing, and no-build alternatives. The EIS is expected to be completed in 2014.

City of Pueblo Neighborhood Plans

In 2010, the City of Pueblo adopted the 2011-2015 Strategic Plan. The Strategic Plan contains goals and objectives focused on the development and establishment of neighborhood level land use plans.

Downtown Pedestrian & Traffic Master Plan

This project began in 2013 and is in the start-up phase whereby traffic and pedestrian analysis is underway and conceptual alternatives are being prepared. Public review and completion of this project will occur in 2014.

F. Program Contacts

Participation in the transportation Planning process is critical to building a desirable and livable community. If you have any questions regarding any of the aforementioned work programs or policies, or if you would like to become involved in formulation, re-visioning or progress of these transportation planning programs or policies, please contact any of the following persons:

PACOG - MPO/TPR
c/o City of Pueblo - Urban Transportation Division
223 N. Santa Fe Drive Avenue
Pueblo, CO 81003

Phone :719-553-2951
Website : www.pacog.net

Primary Staff Contacts:

Scott Hobson, Assistant City Manager for Community Investment
719-553-2244, shobson@pueblo.us

Pepper Whittlef, Traffic Engineer
719-553-2702, pwhittlef@pueblo.us

Don Vest, Socio-Economic Planner
719-553-2947, dvest@pueblo.us

Jerry M. Pacheco, Senior Planner
719-553-2253, jpacheco@pueblo.us

Sarah Snowberger, MPO Secretary
719-553-2321; ssnowberger@pueblo.us

Attachment 1 - FFY 2014

Task Description	UPWP FY 2014 CPG Budget	Consolidated Planning Grant 82.79%	PACOG Local Matching Funds 17.21%	FY 2013 Carry-Over Funds	TOTAL PACOG PLANNING FUNDS
1.0 Program Administration					
1.1 Management, Support & Coordination	\$164,868	\$136,494.22	\$28,373.78		\$164,868.00
1: General Administration - 45%	\$74,191	\$61,422.40	\$12,768.20		\$74,190.60
2: UPWP Management - 9%	\$14,838	\$12,284.48	\$2,553.64		\$14,838.12
3: Coordination with Transit Element - 5%	\$8,243	\$6,824.71	\$1,418.69		\$8,243.40
4: Coordination with Bike & Pedestrian Element - 5%	\$8,243	\$6,824.71	\$1,418.69		\$8,243.40
5: TIP Amendments - 5%	\$8,243	\$6,824.71	\$1,418.69		\$8,243.40
6: Office Rental - 25%	\$41,217	\$34,123.55	\$7,093.45		\$41,217.00
7: UPWP Implementation & PIP - 6%	\$9,892	\$8,189.65	\$1,702.43		\$9,892.08
1.2 Public Information & Involvement	\$9,000	\$7,451.10	\$1,548.90		\$9,000.00
1: Information, Outreach & Policies - 72%	\$6,480	\$5,364.79	\$1,115.21		\$6,480.00
2: Involvement & Environmental Justice - 28%	\$2,520	\$2,086.31	\$433.69		\$2,520.00
1.3 Professional Development	\$7,000	\$5,795.30	\$1,204.70		\$7,000.00
1: Travel to Meetings - 40%	\$2,800	\$2,318.12	\$481.88		\$2,800.00
2: Professional Training & Conference Fees - 38%	\$2,660	\$2,202.21	\$457.79		\$2,660.00
3: Dues & Publications - 22%	\$1,540	\$1,274.97	\$265.03		\$1,540.00
2.0 Transportation Data & Analysis					
2.1 Transportation Data & Mapping	\$24,000	\$19,869.60	\$4,130.40		\$24,000.00
1. Provide updated socioeconomic data - 55%	\$13,200	\$10,928.28	\$2,271.72		\$13,200.00
2. Provide updated spatial & environmental data - 45%	\$10,800	\$8,941.32	\$1,858.68		\$10,800.00
2.2 Traffic Counting	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
Conduct Traffic Counting	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2.3 Traffic Crash Monitoring	\$20,000	\$16,558.00	\$3,442.00		\$20,000.00
1. Maintain/update traffic volume databases - 50%	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2. Analyze crash reports for Safety elements - 50%	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2.4 Modeling, Planning & Maintenance	\$100,000	\$82,790.00	\$17,210.00		\$100,000.00
1. Maintain & operate TransCAD Model - 37%	\$37,000	\$30,632.30	\$6,367.70		\$37,000.00
2. ArcGIS projects for model updates - 19%	\$19,000	\$15,730.10	\$3,269.90		\$19,000.00
3. Assist agencies in plan implementation - 44%	\$44,000	\$36,427.60	\$7,572.40		\$44,000.00
2.5 Sub-Area & Special Transportation Studies	\$260,000	\$215,254.00	\$44,746.00		\$260,000.00
Studies to be identified based upon needs	\$260,000	\$0.00	\$0.00	\$260,000.00	\$260,000.00
2.6 Long Range Transportation Plan	\$83,800	\$69,378.02	\$14,421.98		\$83,800.00
Funding for 2040 Long Range Transportation Plan	\$83,800	\$69,378.02	\$14,421.98		\$83,800.00
GRAND TOTAL FOR FFY 2014	\$678,668				\$678,668.00

Attachment 2 - FFY 2015

Task Description	UPWP FY 2014 CPG Budget	Consolidated Planning Grant 82.79%	PACOG Local Matching Funds 17.21%	Funds from Other Sources	TOTAL PACOG PLANNING FUNDS
1.0 Program Administration					
1.1 Management, Support & Coordination	\$165,000	\$136,603.50	\$28,396.50		\$165,000.00
1: General Administration - 45%	\$74,250	\$61,471.58	\$12,778.43		\$74,250.00
2: UPWP Management - 9%	\$14,850	\$12,294.32	\$2,555.69		\$14,850.00
3: Coordination with Transit Element - 5%	\$8,250	\$6,830.18	\$1,419.83		\$8,250.00
4: Coordination with Bike & Pedestrian Element - 5%	\$8,250	\$6,830.18	\$1,419.83		\$8,250.00
5: TIP Amendments - 5%	\$8,250	\$6,830.18	\$1,419.83		\$8,250.00
6: Office Rental - 25%	\$41,250	\$34,150.88	\$7,099.13		\$41,250.00
7: UPWP Implementation & PIP - 6%	\$9,900	\$8,196.21	\$1,703.79		\$9,900.00
1.2 Public Information & Involvement	\$7,000	\$5,795.30	\$1,204.70		\$7,000.00
1: Information, Outreach & Policies - 72%	\$5,040	\$4,172.62	\$867.38		\$5,040.00
2: Involvement & Environmental Justice - 28%	\$1,960	\$1,622.68	\$337.32		\$1,960.00
1.3 Professional Development	\$7,000	\$5,795.30	\$1,204.70		\$7,000.00
1: Travel to Meetings - 40%	\$2,800	\$2,318.12	\$481.88		\$2,800.00
2: Professional Training & Conference Fees - 38%	\$2,660	\$2,202.21	\$457.79		\$2,660.00
3: Dues & Publications - 22%	\$1,540	\$1,274.97	\$265.03		\$1,540.00
2.0 Transportation Data & Analysis					
2.1 Transportation Data & Mapping	\$24,000	\$19,869.60	\$4,130.40		\$24,000.00
1. Provide updated socioeconomic data - 55%	\$13,200	\$10,928.28	\$2,271.72		\$13,200.00
2. Provide updated spatial & environmental data - 45%	\$10,800	\$8,941.32	\$1,858.68		\$10,800.00
2.2 Traffic Counting	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
Conduct Traffic Counting	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2.3 Traffic Crash Monitoring	\$20,000	\$16,558.00	\$3,442.00		\$20,000.00
1. Maintain/update traffic volume databases - 50%	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2. Analyze crash reports for Safety elements - 50%	\$10,000	\$8,279.00	\$1,721.00		\$10,000.00
2.4 Modeling, Planning & Maintenance	\$75,000	\$62,092.50	\$12,907.50		\$75,000.00
1. Maintain & operate TransCAD Model - 37%	\$27,750	\$22,974.23	\$4,775.78		\$27,750.00
2. ArcGIS projects for model updates - 19%	\$14,250	\$11,797.58	\$2,452.43		\$14,250.00
3. Assist agencies in plan implementation - 44%	\$33,000	\$27,320.70	\$5,679.30		\$33,000.00
2.5 Sub-Area & Special Transportation Studies	\$2,000	\$1,655.80	\$344.20		\$2,000.00
Studies to be identified based upon needs	\$2,000	\$1,655.80	\$344.20		\$2,000.00
2.6 Long Range Transportation Plan	\$40,000	\$33,116.00	\$6,884.00		\$40,000.00
Funding for 2040 Long Range Transportation Plan	\$40,000	\$33,116.00	\$6,884.00		\$40,000.00
GRAND TOTAL FOR FFY 2014	\$350,000				\$350,000.00

**Pueblo Area Council of Governments (PACOG)
ANNUAL TITLE VI ASSURANCES
FISCAL YEAR 2014**

1. There have been no lawsuits or complaints alleging discrimination on the basis of race, color, or national origin filed against the Pueblo Area Council of Governments within the last year, October 1, 2012 through September 30, 2013.
2. There are no pending applications to any federal agency by the Pueblo Area Council of Governments other than to the FTA.
3. There were no civil rights compliance reviews performed on the Pueblo Area Council of Governments by any local, state or federal agency during the period October 1, 2012 through September 30, 2013.
4. Title VI will be enforced by the Pueblo Area Council of Governments for all contractors. All contracts with the Pueblo Area Council of Governments include compliance measures that in effect, state that failure to comply with Title VI requirements will result in termination of the contract. A copy of the standard contract language regarding Title VI is on file at the MPO's office.

Date: August 26, 2013
Pueblo Area Council of Governments

Scott Hobson
Scott Hobson, Executive Director

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, Scott Hobson, Executive Director, hereby certify, on behalf of the Pueblo Area Council of Governments, that:

1. No Federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, USC.

Executed this 26th day of August, 2013

By: Scott Hobson
Scott Hobson, Executive Director
Pueblo Area Council of Governments